NOLTE RIVER PLACE



Thank you for your interest in our brand-new Nolte River Place Apartments!

We invite you to become one of the first & original occupants of this beautiful property. Please see the attached application materials and the information below. You may call or email me with questions.

The application fee is \$32.00 by check or money order.

Our Selection Criteria includes, but is not limited to:

- (you are welcome to request our full tenant selection plan at nolte@voamn.org)
- Age: you must be 55 years of age or older
- Income: 1) must fall within the guidelines below for household size.
 2) monthly earnings at twice the monthly rent

Anoka County	HOUSEHOLD SIZE			
% of AMI	1	2	3	
50%	\$43,500.00	\$49,700.00	\$55,900.00	
60%	\$52,200.00	\$59,640.00	\$67,080.00	

MONTHLY RENT BY BEDROOM SIZE					
1 BR 2 BR					
50% \$905.00 \$1086.00					
60% \$1103.00 \$1261.00					

Regards,

Nancy Molloy | COS, COM, AHM, CRM, HQS Certified Community Administrator **Nolte River Place** 3011 5th Avenue Anoka, MN 55303 <u>Nancy.molloy@voamn.org</u> 763-496-2394 Direct 763-496-2393 Office www.voamn.org

Together, let's build a path forward.









NOLTE RIVER PLACE nolte@voamn.org 763-496-2394

In addition to the application materials, below is a general list of items and documents required to determine eligibility for occupancy at Nolte River Place.

We need to view the following:

government issued photo identification card/document.

We need to view & make copies of the following:

- birth certificate
- social security card

We need to collect the following (this is not all inclusive):

- Copies of 12 weeks of current paycheck stubs OR
- A 3rd party document or benefit statement, *with current date*, that show gross monthly income from each source of income you might have (Social Security, public benefits, veterans' benefits, pensions, etc.).
- 6 months of checking account statements
- 6 months of savings account statements
- The 4 most recent quarters of any other assets or other investments
- A \$32.00 application fee, if not yet paid.- (no charge for veteran applicants referred by Veterans Administration or MACV)

Provide:

The contact information for your current and past residential rental/ownership history. We will verify your current and/or previous 3 years of residential history. We need the property management company name, address, and phone number along with the name (and phone number if different) of the landlord who will verify your rental history.

VOA Volunteers of America* For Office Use Only Date Received:	
Years Strong (mm/dd/yyyy)	
NOLTE RIVER PLACE 3011 5th Avenue Anoka, MN 55303 763-496-2393	nitials

1. PRIMARY APPLICANT/HEAD OF HOUSEHOLD

Name: Last	First		Middle Initi	al
Have you ever used another nar	ne? 🗆 Yes 🗆 No 🛛 If Yes, plea	se provide:		
Current Address:Stree		City	State	Zip
Telephone:		Alternate Telephone		
Would you like to receive comm	iunications via Email? 🗆 Yes 🗆] No If yes , please pr	ovide:	

2. HOUSEHOLD INFORMATION

A. Beginning with the Head of Household, please list all information for each household member who will occupy the unit.

Name (Last, First, Middle Initial)	Relationship to Head of Household	Veteran? (Y/N)	Social Security Number	Date of Birth (Mo./Day/Yr.)	Mgmt Use Only form HUD- 27061-H Race & Ethnicity Data* C=completed OR
	Head of Household				R=rejected □C □R
		DY DN			DC DR
					DC DR
		DY DN			DC DR
		DY DN			DC DR

- B. Questions related to household members' disability are *optional*. It is not necessary to answer the questions below about your disability to qualify for housing unless you are requesting an accommodation.
 - 1. Do you or any household member claim a disability?

 Yes
 No

 - 3. Does any member of the household have a need for accessible features? (e.g. grab bars, a barrier-free unit, etc.) □ Yes □ No If **yes**, please explain: _____
- C. Are there any household members who are full-time or part-time students at an institution of higher education?
- D. Do you anticipate a change in household composition during the next 12 months?

 Yes No
- E. Will any of the above household members live anywhere except in the unit?
- F. Are any household members seeking to be housed temporarily due to displacement as a result of a Presidentiallydeclared Disaster?

 Yes
 No

If yes to D, E, or F above, please explain: _____



3. RESIDENTIAL HISTORY

- B. Have you or any household member ever been evicted from federally-assisted housing for drug related criminal activity?
 □ Yes □ No If yes, name of household member:______
 Please explain:______
- C. Please detail the **last three (3) years** of rental history for the household. If additional space is needed attach a separate sheet.

Current Housing:	□ Own □ Rent □ Other	·	Monthly Amo	ount \$	
Management Co./Landlo	ord's Name:				
Management Co./Landlo	ord's Address:				
-			City	State	Zip
Management (Co./Landlord's Telephone:				
			Dates of Residency	/:	(()
is this an affordable hou	sing or Section 8 community?			(mo./yr.) TO	(mo./yr.)
			Ινιοπιτίν Αποι	INT S	
	Own □ Rent □ Other prd's Name:			unt \$	
Management Co./Landlc	ord's Name: ord's Address: Street		City	State	Zip
Management Co./Landlo Management Co./La	ord's Name:			State	Zip
Management Co./Landlo Management Co./La	ord's Name: ord's Address: Street andlord's Telephone:		City	State	Zip

D. In order to complete applicant screening, in the space below, please provide ALL previous locations where the Head of Household and <u>all other household members have ever lived</u>. Please complete as much of the rental history as you can.

Household Member Name (Last, First)	Previous Address (City, State)	Dates of Residency (mo./yr) TO (mo./yr.)
	· · ·	



4. EMPLOYMENT AND OTHER EARNED INCOME

A. Include current employers for all adult household members. If more space is needed, please attach a separate sheet. If no employer, please indicate "None."

Present Employer:			
Employer Address:			
Street	City	State	Zip
Employer Contact:	Title:		
Employer Telephone:	Email:		
Occupation: Dates of	Employment: (mo./yr.) TO		
Gross Salary: \$ per □ hour □ week □ b	i-weekly \Box twice monthly \Box mon	ith 🛛 year	
□ Full-Time (at least 40 hrs. weekly) □ Part-Time	How many hours weekly?	_	
Are you eligible for overtime pay?	nany hours weekly?		
(Please check one.)			
Second Employer, or			
Co-Head/Spouse Employer, or			
Other Adult Employer:			
Employer Address:			
Street	City	State	Zip
Employer Contact:	Title:		
Employer Telephone:	Email:		
Occupation: Dates of	Employment:		
	(mo./yr.) TO	(mo./yr.)	
Gross Salary: \$per □ hour □ week □ bi	-weekly 🛛 twice monthly 🗆 mon	th 🛛 year	
🗆 Full-Time (at least 40 hrs. weekly) 🛛 Part Time 🛛 H	ow many hours weekly?		
Are you eligible for overtime pay? Yes No If yes , how i	many hours weekly?	_	

B. Please list the total estimated annual employment income of all other household members, regardless of age.

Name	Gross	Full-Time or	Part-Time	Overtime	Tips,
of	Wage	Part-Time	Hours	Hours	Bonuses, or
Household Member			(weekly)	(weekly)	Commission
	\$	🗆 FT 🗆 PT			\$
	\$	🗆 FT 🗆 PT			\$
	\$	🗆 FT 🗆 PT			\$
	\$	🗆 FT 🗆 PT			\$
	\$	🗆 FT 🗆 PT			\$



5. BENEFITS INCOME

A. Does any household member currently receive or expect to receive income from any of the following sources? If an order of child support, divorce decree or separation agreement exists but payments are not received, please list the court-ordered amount.

Benefit		Gross	Per Week,	Household Member
Туре		Amount	Month, etc.	Receiving Benefit
		Received		(Last, First)
Social Security/SSI (Adult)	$\Box Y \Box N$	\$		
Social Security/SSI (Child)		\$		
SSI (Quarterly)		\$		
Disability or Death Benefits		\$		
Veterans Affairs		\$		
Public Assistance (AFDC, TANF)		\$		
Alimony		\$		
Child Support		\$		

6. OTHER INCOME

A. Does any household member currently receive or expect to receive income from any of the following sources? If **yes**, please state the amount, frequency, and the household member receiving the income.

Income	Income	Gross	Per	Household Member
Source	Received?	Amount Received	Week, etc.	Receiving Benefit (Last, First)
Income from self-owned business (daycare, babysitting, cosmetics, taxi driver, etc.)		\$		
Recurring cash contributions or gifts <u>from</u> <u>persons outside household</u> , including rent, utility payments, mobile phones, car notes, etc.	DY DN	\$		
Worker's Compensation	ΠΥ ΠΝ	\$		
Unemployment benefits	ΟΥ ΟΝ	\$		
Severance Pay	ΟΥ ΟΝ	\$		
Payments from Insurance Policies	ΟΥ ΟΝ	\$		
Retirement or Pension Benefits/IRA	ΟΥ ΟΝ	\$		
Educational Grants/ Scholarships	ΠΥ ΠΝ	\$		
Capital Gains from Stock	DY DN	\$		
Military Reserves/National Guard/GI Bill	ΟΥ ΟΝ	\$		
Periodic Payments or Installments from Lottery winnings		\$		
Member of an Native American Tribe receiving				
gaming payments	DY DN	\$		
Any Other Income:	ΟΥ ΟΝ	\$		

B. Do you have any rental property or business property income? □ Yes □ No
 If yes, give the name and address of the renter or the business owner who leases the property you currently own:

Name:

Address:_____

Amount of rent charged per month:



7. ASSET INCOME

A. Does any household member own any of the following types of assets? If **yes**, please provide the current value or balance of the asset, the name of the banking institution where it is held, and the name of the household member whose name appears on the account.

Type of Asset	Own?	Current Value or	Name of Financial Institution	Household Member (Last, First)
	•••••	Balance		(2000) 1000
Checking Account (6-months avg)	ΠΥ ΠΝ	\$		
Savings Account	$\Box Y \Box N$	\$		
Cash (at home)	$\Box Y \Box N$	\$	N/A	
Social Security Direct Express ® or other				
Prepaid or Debit Cards	$\Box Y \Box N$	\$		
401(k) or 403(b) or Other Retirement	$\Box Y \Box N$			
Stocks/Bonds	$\Box Y \Box N$	\$		
Treasury Bills	DY DN	\$		
Money Market Funds	ΔΥ ΔΝ	\$		
Certificate of Deposit	ΔΥ ΔΝ	\$		
Whole or Universal Life Insurance	ΔΥ ΔΝ	\$		
Real Estate/Mortgages/Land	ΔΥ ΔΝ	\$		
Safe Deposit Box	ΔΥ ΔΝ	\$		
Deeds or Trust	DY DN	\$		
Annuities	ΔΥ ΔΝ	\$		
Own a Mobile Home	ΔΥ ΔΝ	\$		
IRA or Keogh Account	ΔΥ ΔΝ	\$		
Mutual Funds	ΔΥ ΔΝ	\$		
Personal Property held for investment				
purposes (antiques, jewelry, other wares)		\$		
Other Financial Assets	ΔΥ ΔΝ	\$		

8. SCREENING

- A. Have you or any other adult household member ever used any name(s) or Social Security number(s) other than the one you are currently using? □ Yes □ No
 If **yes**, name(s) of household member(s):______
 Please explain:______
- B. Have you or any adult household member ever committed any fraud in a federally assisted housing program or been requested to repay money for knowingly misrepresenting information for such housing programs?

 Yes
 No If yes, name of household member:
 Please explain:
- C. Has any household member ever been convicted of a criminal offense? □ Yes □ No If **yes**, name of household member:______
 Please explain:______
- D. Are you or any household member listed on a state or federal lifetime sex offender registry? □ Yes □ No If **yes**, name of household member:______

Please provide the location (state) where required to register:



E.	Does any household member currently have any pending criminal charges?	🗆 Yes	🗆 No	
	If yes , name of household member:			
	Please explain:			

9. SERVICE ANIMALS

A. Do you own a or expect to own a service animal? Yes No Breed:______Weight:______Weight:_____Weight:_______Weight:______Weight:______Weight:______Weight:_____Weight:______Weight:_____Weight:_____Weight:_____Weight:_____Weight:_____Weight:______Weight:_____Weight:_____Weight:_____Weight:_____Weight:_____Weight:_____Weight:_____Weight:_____Weight:_____Weight:_____Weight:_____Weight:_____Weight:_____Weight:_____Weight:_____Weight:_____Weight:____Weight:_____Weight:_____Weight:_____Weight:_____Weight:_____Weight:_____Weight:_____Weight:_____Weight:_____Weight:_____Weight:_____Weight:____Weight:____Weight:____Weight:____Weight:___Weight:___Weight:

10. VEHICLE INFORMATION

A. Please provide the following information for any vehicles owned or operated by household members that will reside at the community.

Applicant's License Number/State ID #					State Issued:
Co-Applicant's D	river's License Num		State Issued:		
Vehicle #1:	Year	_ Make		Model	Color
	License #		State		
Vehicle #2:	Year	_ Make		_ Model	Color
	License #		State		

11. EMERGENCY CONTACT

A. Please provide the following information for someone who should be contacted in case of an emergency.

Street	City	State	Zip	
Primary Telephone Number:		Other Tel Number:		
lousehold:				
	Street	Street City	Street City State	Street City State Zip per: Other Tel Number:

Α.	How did you hear	about the property	for which you are	completing th	nis application?
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Newspaper	Rental Magazine	HUD Website	□ Volunteers of America® Website

□ Other: (Please explain):____



13. PROGRAM INFORMATION & SIGNATURES

I/We understand that the above information is being collected to determine my/our eligibility for residency. I/We authorize the owner/management to verify all information provided on this application and my/our signature is our consent to obtain such verification. I /We certify that all information and answers to the above questions are true and complete to the best of my knowledge. I consent to the release of the necessary information to determine my eligibility.

I/We authorize any person, or credit checking agency having any information on me/us to release any and all such information to the owner/management or their agents or credit checking agents. I understand that the credit report (rental history, arrest and/or conviction records, and retail credit history) will be done through a credit bureau contracted with the apartment community. I understand that a check will be made of the sex offender registry in states in which I have resided.

I/We certify that I/We have been offered an opportunity to complete or reject the HUD-27061-H-Race and Ethnic Data Reporting Form. I/We understand that if this document is not completed or rejected by me/us, that my/our application is not complete and cannot be added to the waitlist or considered for occupancy at this community.

I/We have chosen to Complete / Creject the HUD-27061-H Race and Ethnic Data Reporting Form.

_____Initials of Head of Household

WARNING: Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. HUD and any other owner (or any employee of HUD or the owner) may be subject to penalties for unauthorized disclosures or improper uses of information collected based on the consent form. Use of the information collected based on this verification form is restricted to the purposes cited above. Any person who knowingly or willingly requests, obtains, or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, against the officer or employee of HUD or the owner responsible for the unauthorized disclosure or improper use. Penalty provisions for misusing the Social Security number are contained in the Social Security Act at **208(a)(6), (7) and (8).**.

SIGNATURES: (All adult household members, age 18 and above, must sign. All signatures must be original.)

Applicant- Head of Household	Date
Additional Adult Household Member	Date
Additional Adult Household Member	Date
Additional Adult Household Member	Date
Volunteers of America®	



MINNESOTA

MINNESOTA HOUSING

Head of Household and Household Member Demographic Information

Instructions: This form is to be completed by the head of household and additional household members only after occupancy has been approved. Head of household, please complete page 1. Make copies as needed, and complete a separate page 2 for **each** additional household member.

Your approval for occupancy will not be affected if you choose not to respond. The owner will submit this information to Minnesota Housing for assessment of households being served by its financing programs. Your cooperation is much appreciated.

Housing Information (this section to be completed by owner/agent)				
Property Name	NOLTE RIVER PLACE			
Minnesota Housing D#	D-8210			
Building Address	3011 5TH AV; ANOKA, MN 55303			
Unit #				

Head of Household Information				
Name				
Date of birth (month/day/year)	//			
Ethnicity	 Hispanic or Latino Not Hispanic or Latino I choose not to respond 			
Gender	Female Male I choose not to respond			
Race (check all that apply)	American Indian/Alaska Native Asian Black/African American	 Native Hawaiian/ Other Pacific Islander White I choose not to respond 		
Are you mobility impaired and requiring features of an accessible unit?	Yes No I choose not to respond			
Do you have a disability other than mobility impairment?	Yes No I choose not to respond			
Main source of household income (check only one)	 Salary/wages Self-employment Social Security Retirement /pension/annuity Alimony/child support 	 Interest/dividends/rental income Unemployment/disability Public assistance No income 		

MINNESOTA HOUSING

Instructions: Complete a separate page 2 for **each** household member that is not the Head of Household. Parents or guardians, please complete the form for your minor child(ren).

Your approval for occupancy will not be affected if you choose not to respond. The owner will submit this information to Minnesota Housing for assessment of households being served by its financing programs. Your cooperation is much appreciated.

Housing Information (this section to be completed by owner/agent)					
Property Name	NOLTE RIVER PLACE D-8210				
Building Address:	3011 5TH AV; ANOKA, MN 55303				
Unit #					

Household Member Informa	tion	
Name		
Date of birth (month/day/year)	//	
Ethnicity	 Hispanic or Latino Not Hispanic or Latino I choose not to respond 	
Gender	Female Male I choose not to respond	
Race (check all that apply)	American Indian/Alaska Native Asian Black/African American	 Native Hawaiian/ Other Pacific Islander White I choose not to respond
Are you mobility impaired and requiring features of an accessible unit?	Yes No I choose not to respond	
Do you have a disability other than mobility impairment?	Yes No I choose not to respond	

Property Name & City Nolte River Place; Anoka, MN D8210

Thank you for your rental application. The above property received financing from the Minnesota Housing Financing Agency that requires us to lease units to households where at least one member is age 55 or older and whose gross annual income does not exceed the allowable Housing Infrastructure Bond (HIB) income limit at initial occupancy. Please complete Part I so we can determine your eligibility. Your household will also need to qualify under other income limits.

Part I. TO BE COMPLETED BY THE APPLICANT WHO IS AGE 55 OR OLDER

Please complete the following inform	nation:		
First and Last Name Date of Birth My Gross Annual Income is	\$		
I certify the above information is tru	e and correct.		
Signature of person age 55 or older		Today's Date	

Part II. TO BE COMPLETED BY THE OWNER/AGENT

HIB income limit for senior eligibility \$

I certify that I have received documentation to confirm the person listed in Part I of this form is age 55 or older and have determined that his/her Gross Annual Income does not exceed the applicable HIB income limit for senior eligibility for this property.

Signature of owner/agent

Today's Date



Instructions:	Print the names	of each	household	member	signing this form.
mou actions.	i init the names	UI Cacil	nouscholu	member	Signing this form.

Minnesota Housing Finance Agency ("Minnesota Housing") is asking you to supply information that relates to your application to occupy, or continue to occupy, a unit in the following property ("Property"):

NOLTE RIVER PLACE

Some of the information you are being asked to provide to Minnesota Housing may be considered private or confidential under the Federal Privacy Act of 1974 and the Minnesota Government Data Practices Act, Minnesota Statutes chapter 13. Section 13.04(2) of that law requires that you be notified of the matters included in this Disclosure Statement before you are asked to provide that information to Minnesota Housing. The owner of the Property ("Owner") may also ask you to supply information that relates to your application. The Owner's request for information is not governed by the Minnesota Government Data Practices Act.

- Minnesota Housing is asking for information that is necessary for the administration and management of a State or Federal program to provide housing for low- and moderate-income families. Some information may be used to establish your eligibility to initially occupy, or continue to occupy, a unit in the Property and/or to receive either State or Federal rental assistance. Some information may be used to assist Minnesota Housing and its contractors for research purposes and the evaluation and management of some of the programs it operates.
- 2. As part of your application, you are asked to supply the information contained in each of the following attachments that are checked with an "X" (all checked boxes apply):

Attachment 1: For Units Assisted with Section 8, Section 236, Section 202, or Section 811

Attachment 2: For Units Assisted with Housing Tax Credits, Section 1602, Bond Funded NCTC or Bond Funded LMIR First Mortgages, MARIF, HOWPA, HOME, or NHTF.

Attachment 3: For Units Assisted with Deferred Loan Programs (other than MARIF, HOPWA, HOME, or NHTF), Non-bond Funded NCTC or LMIR First Mortgages, or Apartment Renovation Mortgages

NOTE: Each attachment has two parts: Part A and Part B.

3. The information asked for under Part A of the checked Attachment(s) may be used by Minnesota Housing to establish your eligibility to occupy a unit in the Property or to receive State or Federal

rental assistance. If you refuse to supply any portion of the information asked for under Part A of the checked Attachment(s), you may not qualify for initial or continued occupancy of a unit in the Property or for receipt of State or Federal rental assistance.

- 4. The information asked for under Part B of the checked Attachment(s) will help Minnesota Housing evaluate and manage some of the programs it operates and supplying this information will be very helpful to Minnesota Housing. Your failure to provide any of the information asked for under Part B of the checked Attachment(s) will not affect whether or not you qualify for initial or continued occupancy of a unit in the Property or for State or Federal rental assistance.
- 5. The Owner may also ask for information to determine whether or not it will rent a unit in the Property to you. Supplying or refusing to supply any information requested by the Owner will not affect a decision by Minnesota Housing, but could affect the Owner's decision of whether it will rent a unit to you. The determination by the Owner is separate from Minnesota Housing's determination and Minnesota Housing does not participate, in any way, in the Owner's decision.
- 6. All of the information that you supply to Minnesota Housing will be accessible to staff of Minnesota Housing and its contractors and may be made available to staff of the Office of the Minnesota Attorney General, the United States Department of Housing and Urban Development, the United States Internal Revenue Service, and other persons and/or governmental entities who have statutory authority to review the information, investigate specific conduct, and/or take appropriate legal action, including but not limited to, law enforcement agencies, courts, and other regulatory agencies. The information may also be provided by Minnesota Housing to the Owner's management agents of the Property.
- 7. This Disclosure Statement remains in effect for as long as you occupy a unit in the Property and are a participant in the program(s) identified in #2, above.

I was (We were) supplied with a copy of and have read this Minnesota Housing Finance Agency Government Data Practices Act Disclosure Statement and the Attachment(s) identified in #2, above.

Head of household, spouse, co-head, and all household members age 18 or older must sign below:

Applicant/Tenant Signature	Date	
Applicant/Tenant Signature	Date	
Applicant/Tenant Signature	Date	
Applicant/Tenant Signature	Date	

Attachment 3

For Units Assisted with Deferred Loan Programs (other than MARIF, HOPWA, HOME and NHTF), Nonbond Funded NCTC or LMIR First Mortgages, or Apartment Renovation Mortgages

Part A

- 1. Household composition including number of adults, number of children, and legal name of the head of household
- 2. Gross annual household income
- 3. Current and/or previous housing history (for program eligibility, if applicable)
- 4. Dates of birth of all household members (for program eligibility, if applicable)

Part B

- 1. Date of birth of the head of household
- 2. Race of the head of household
- 3. Ethnicity of the head of household
- 4. Gender of the head of household
- 5. Disability or mobility impaired status of household members
- 6. Main source of income of the head of household